

Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event. Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

of Claims for the newled Nevember 4, 2000. December 24, 2000

		Disclosure of Claims for the period November 1, 2022 – December 31, 2022										
			Descrip A - Airfare RC - Renta PVM - Person Mileac	Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle		Meals for travel, Hospitality & Working Session Meal Recipient Codes S- Self GO - Government Official BA - Business or Industry Partner ST - Student CE - College Employee/ Board member also on travel status CER - College Employee recognition event FRA - Fundraising event attendees BOG - Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Recipient Code(s) (see above)	Travel Expense Amount	Recipient Code(s) (see above)	Meal Receipts Only for Hosting & Working Sessions	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
Randolph	Benson											
Jan. 22&23, 2023	Edmonton	AE Minister Stakeholder Meeting	PVM	\$195.96	S		\$41.55			Travel Stipend	\$50	
Jan. 6/, 2023	Lac La Biche	Chair and President Meeting								Device Stipend	\$50	
Feb. 28/23	Lac La Biche	Monthly Device Stipend								Device Stipend	\$50	
Ron Your	ng											
Jan. 12, 2023	Lac La Biche	Regular Board Meeting	PVM	\$138.00								
Doug Fur	gason											
Jan. 12, 2023	Lac La Biche	Regular Board Meeting	PVM	\$175.12						Travel Stipend	\$50	
Feb. 2, 2023	Lac La Biche	Standing Committee Meeting								Device Stipend	\$50	
Brian Ru	dyk											
Jan. 12, 2023	Lac La Biche	Regular Board Meeting	PVM	\$92.00						Travel Stipend	\$50	
Feb. 2, 2023	Lac La Biche	Standing Committee Meeting								Device Stipend	\$50	

Linda Sa	llstrom						
Jan. 12, 2023	Lac La Biche	Regular Board Meeting	PVM	\$103.04		Travel Stipend and Device Stipend	\$50 \$50
Kaylee V	Veigelt						
Jan. 12, 2023	Lac La Biche	Regular Board Meeting				Device Stipend	\$50
Cordelia	Lyons						
Jan. 12, 2023	Lac La Biche	Regular Board Meeting				Device Stipend	\$50
Donna W	/ebster	-					